## Last Chance Ranch Policies

LCR is a teaching and learning environment with the many individuals involved on different points of the learning curve. We consider patience, open-mindedness, kindness and respect to be our modus operandi. We believe we have something to offer the young, the old, the physically/mentally challenged, the animal lover and those who admire from afar.

- 1. All LCR Volunteers will receive equal opportunity and treatment throughout recruitment, appointment, training and service.
- 2. Due to the needs of the animals, volunteers are scheduled on shifts. It is important to the operation of LCR to be on time as scheduled. If unable to make your shift, please e-mail volunteer coordinator.
- 3. Volunteers: Minimum age to volunteer is 12 years old with horses/small animals and 14 years old in the kennel—under 16 years old must have an adult volunteer alongside them.
- 4. Follow all barn and kennel safety rules.
- 5. Handling of any/all animals is by permission and authorization only. A color coded level system is in place for the horses and must be followed.
- 6. Opening any gate, stall or kennel is by permission and authorization only. Extreme care in closing gates and doors must be taken.
- 7. Entering any stall or pasture is by permission and authorization only.
- 8. Entering the barn is by permission and authorization only.
- 9. Shift Leaders supervise all feeding of animals. No feeding without approval. Many animals have dietary restrictions treats for dogs.
- 10. Medication of animals is only and always under the direction of the Medical Managers.
- 11. Any and All Veterinary questions/medical questions go directly and only through Managers. No one else is authorized to call the Veterinarian.
- 12. All actions, correspondence and solicitation on behalf of LCR must have prior approval by LCR managers.
- 13. Any supplies or other purchases made on behalf of LCR are considered to be donations unless prior written approval is obtained from the LCR Board.
- 14. All visits, including those by volunteers when not working, are by appointment only.
- 15. Call numbers are listed in the barn and kennel. Do not disturb the private residence.
- 16. It is important to be quiet and calm around the animals. Rough housing, screaming, loud noises and profanity are not permitted.
- 17. Anyone under the influence of alcohol or drugs while at LCR or at an LCR event will be dismissed.
- 18. LCR is not responsible for advice given by volunteers.
- 19. No smoking outside of designated area or your car. No butts on the ground.
- 20. LCR is closed on Sundays. (except for Feeders)